



**WORK EXPERIENCE 2008 REPLY**

**Name of Student:** \_\_\_\_\_ **Tutor Group:** \_\_\_\_\_

Would like work experience in the following areas: (Please list at least 2 options – Occupations/Type of work)

(a) ..... (b) .....

If you have no idea, complete the research sheet or use the careers software at school, e.g. KUDOS.

**Tick and Complete the following as appropriate:**

(  ) I have arranged the following placement for my child. The employer has agreed to take my child. The employer's details are as follows : (Please continue overleaf, if necessary. *If details are unavailable at present, return this reply slip first and submit details at a later date.*)

Employer's/Company's Name : .....

Address & Contact details: .....

Nature of Business (e.g. Clothes retail, garage, banking) .....

(  ) I am in the process of arranging a placement with the following employer. The employer's details are as follows : (Please continue overleaf, if necessary. *If details are unavailable at present, return this reply slip first and submit details at a later date.*)

Employer's/Company's Name : .....

Address & Contact details: .....

Nature of Business (e.g. Clothes retail, garage, banking) .....

(  ) I am still searching for a placement for my child and will forward details as soon as I can.

**Travel arrangement:** (  ) Yes, I can take my child to the placement, if necessary.  
(  ) No, my child has to rely on public transport.

**I understand that Employers MUST have BOTH Employers Liability Insurance & Public Liability Insurance and that the school does not organise insurance. My child will not be able to attend the placements without these insurances.**

**Signed Parent/Carer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**You must return this by FRIDAY, 21 SEPT 2007 to your child's tutor even if the employer has not confirmed the placement or you do not have the details yet .**